**Hope-Hill Elementary**

**Date: Monday, November 4th**

**Time: 4:00 pm**

**Location: HHES Media Center**

1. **Call to Order 4:04pm**
2. **Roll Call; Establish Quorum**

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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Maureen Wheeler** | **Present** |
| **Parent/Guardian** | **Marcel Benoit** | **Present** |
| **Parent/Guardian** | **Pamela Moss** | **Present** |
| **Parent/Guardian** | **Alex Wu** | **Present** |
| **Instructional Staff** | **Vincent Callender** | **Present** |
| **Instructional Staff** | **Taurra Dorsey** | **Absent** |
| **Instructional Staff** | **Jeffrey Monroe** | **Present** |
| **Community Member** | **Richard Bergman** | **Present** |
| **Community Member** | **Detria Russell** | **N/A** |
| **Swing Seat** | **Luis Earl Hubbard** | **N/A** |
| **Assistant Principal** | **Adrianne McCrary** | **Present** |

**Quorum Established:** Yes

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Wu ; Seconded by: Moss

Members Approving: All

Members Opposing: N/A

Members Abstaining: N/A

**Motion** Passes

* 1. **Approval of Previous Meeting Minutes:** Motion made by: Wu; Seconded by: Moss

Members Approving: All

Members Opposing: N/A

Members Abstaining: N/A

**Motion** Passes

1. **Call to Order 4:04pm**
2. **Roll Call; Establish Quorum**
3. **Action Items** 
   1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | Debra Jones |

* 1. **Fill Open Swing Seat**

|  |  |
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| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** | Hui-Chuan Hodges |

1. Appointment of the Family Engagement and Communication Committee Chair (Origination established by the state, FELT Family Engagement Leadership Team).
   * 1. Marcel Benoit - Appointed as Chair working with Susanna Roberts
2. **Discussion Items** 
   1. Discussion Item 1: Gym Access Updates- Dance floors have been completed. Badge Access now needed to get into the cafeteria to access the rest of the school and Contractor respected the request for to check in at the front desk.
   2. Discussion Item 2: School Safety- Traffic on Blvd/Irwin Intersection- Wheeler to reach out to other Principals to collectively draft docs to address the issue. (Diane suggested) Engage the (PTA is advocacy), Draft a letter to the school board and superintendent. So they can advocate on our behalf. PTA can send and say these are items the GO Team suggested. Spark drafted a letter, see if we could get a copy of their letter to amend.
3. **Information Items** 
   1. Principal’s Report
      1. Latest CCRPI Data 2018 was a 79.9, current 2019 is 59.1.
      2. We did not meet our target for this year. Preparation for next year Focusing on teaching the children
      3. Mobility is down (new students to the school and those that come here day one leaves prior to end of year).
      4. Administration sees the numbers, we know what they are, teach the kids and let Admin handle the numbers.
4. **Announcements** N/A
5. **Adjournment**

Motion made by: Bergman; Seconded by: Moss

Members Approving: All

Members Opposing: N/A

Members Abstaining: N/A

**Motion** Passes

**ADJOURNED AT** 5:00 pm

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**Minutes Taken By:** Pamela Moss

**Position:** Secretary

**Date Approved: 01/28/20**